Dear Parents,

Welcome to Awfaz Global School. I hope you all had relaxing holidays. We are looking forward to an exciting year ahead, as you watch your child grow and develop in all areas.

I am looking forward to a very productive year working with your child. However, I need your help in making this year as successful as it can be, I believe that you and I are a team working together to help your child develop emotionally and academically.

Please note the following school regulations:

**School Hours**

School begins at 7:00 a.m. kindly be punctual. If your child arrives later than 7:10 a.m a late slip form from the administration office has to be collected and signed before he/she can go up to their class. Please note that 3 lates count as 1 entire day of their attendance. School finishes at 1:00 from Sunday to Thursdays.

**Attendance**

Attendance is important. Participation and work in class will make up most of students’ final grades. If your child is absent, a medical note must be submitted and any missed tests or assignments must be completed.

**Uniform**

Children must wear proper uniform to school. This includes a tie and black or dark coloured shoes. On P.E. days, children are required to wear their P.E kit. Failure to wear the P.E dress he/she will not be allowed to participate in P.E. Trainers, jogging bottoms and hoodies are not acceptable.

**Students who wear P.E. clothing on non-P.E. days, or wear non-uniform clothing will not be allowed in class. Parents will be contacted and a change of clothing will have to be brought to the school.**

**Discipline**

Establishing good classroom discipline is essential to each child’s success, confidence, and well-being. Every child should feel that the classroom environment is safe and secure; free from all threats of physical or emotional harm. Please see our school’s discipline policy on our website for further details.
**Lunch /Snack**

Your child should bring in a healthy snack every day such as a sandwich, fruits, juice/milk and water bottle. Children eat lunch in their class room and are supervised. Sweets and unhealthy food should not be sent. If found, they will be confiscated by the teacher. This included soda, candy, chips, biscuits, chocolate milk, sugary drinks (Rani, Shami, etc…) Nutella, and other foods that are high in sugar.

Also, seeds should not be eaten at school. Although they are healthier, they make a large mess in the school.

**Homework**

Homework will require some parental guidance at this level. Your co-operation is essential in developing a positive homework habit. Homework will be found on the school’s website. Homework will be posted on Sundays and must be completed and returned by Thursday. **Completion of homework is a must as this will be counted in your child’s final grade.**

**Stationary**

Students should be responsible for bringing in their own stationary daily to school. They must have a pencil case with pencils, erasers, coloured pencils and a sharpener. Please see the supply list for other materials that are needed for school.

If you have any questions or concerns, please contact me.

Looking forward for a wonderful year ahead.

Regards

Key Stage 2 Team